

The Utah College of Applied Technology (UCAT)
Board of Trustees Executive Committee Meeting

DATE: 10 April 2014

TIME: 9:00 AM – 9:50 AM

LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard
Lehi, UT 84043

I. Action Item:

A. Approval of January 9, 2014 Executive Committee Meeting Minutes

B. Approval of February 21, 2014 Special Executive Committee Meeting Minutes

II. Information Item:

A. Review Full agenda for Board of Trustees Meeting

III. Closed Session:

Committee may elect to go into closed session, which will not be open to the public, pursuant to Utah Code Section 52-4-204-206.

Public Notice of Electronic Meeting Access (UCA 52-4-207(3)): This meeting will be provided with electronic meeting access via conference/speaker telephone for Executive Committee members only by prior arrangement with the board secretary. The Utah College of Applied Technology shall be the anchor location for public attendance.

The Utah College of Applied Technology (UCAT)
Executive Committee Meeting

DATE: 9 January 2014

TIME: 7:30 AM – 9:00 AM

LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard
Lehi, UT 84043

(Anchor location for telephone conference access)

MINUTES

Executive Committee Present

Tom Bingham, Chair – TATC*

Michael Madsen, Vice Chair – BATC*

Michael Jensen – DATC *

Ron Larsen – DXATC*

Jim Evans – MATC*

Steven Moore – OWATC*

Don Roberts – SWATC*

Mark Dennis- UBATC*

Excused

(None – all present)

UCAT Administration

Robert Brems – President

Tyler Brinkerhoff – VP, Administrative Services

Jared Haines – VP, Instruction and Student Services

Jordan Rushton – Executive Assistant

Others Present

Richard Maughan – BATC, Campus President*

Mike Bouwhuis – DATC, Campus President*

Clay Christensen – MATC, Campus Vice President

Collette Mercier – OWATC, Campus President*

Scott Snelson – TATC, Campus President*

Dana Miller – SWATC, Campus President*

Dave Woolstenhulme –UBATC, Campus President*

*Attended via telephone conference call

MINUTES OF MEETING

UTAH COLLEGE OF APPLIED TECHNOLOGY
Board of Trustees Executive Committee
9 January 2014

Introduction

Call to Order

Meeting was called to order at 7:38 a.m.

Approval of Agenda

Motion: Mike Madsen

Second: Jim Evans

Voting: Unanimous

I. Action Items

I.A Approval of Executive Committee Minutes from 26 September 2013

Motion: Mark Dennis

Second: Steve Moore

Voting: Unanimous

IB. OWATC & TATC Campus President Evaluations and possible salary adjustment – President Brems

President Brems reported on the excellent evaluation of President Mercier. Brems reported to the board that Mercier is doing a fantastic job at OWATC. Trustee Moore added his appreciation of her great work and applauded her leadership. President Brems reported on the excellent evaluation of President Snelson. Brems congratulated him on a job well done. Chair Bingham commented on the outstanding job Snelson is doing.

The board took action on a motion to accept the evaluation of President Mercier and adjust her with a 3.58% increase taking her salary to 140K. The board also added Mercier's vehicle, phone, & 401k match to her salary bring a new total of 159K effective Jan 1, 2014.

Motion: Steve Moore

Second: Don Roberts

Voting Unanimous

The board then took action on a motion to accept the evaluation and make a salary adjustment for President Snelson. Allowing 3.76% increases bring his new salary to 120K effective Jan 1, 2014.

Motion: Tom Bingham

Second: Don Roberts

Voting: Unanimous

II. Information Items:

II.C Governor's Budget - President Brems

President Brems made a report to the board regarding Governor Herbert's FY2015 budget proposal.

II.D UCAT FY14 Budget Request – President Brems

President Brems made a short presentation to the board regarding the UCAT FY2015 budget request; stating that it is an aggressive approach but we are ready to move forward with it.

II.E Completion, Placement, Licensure- VP Haines

Vice Pres. Haines gave a short presentation on the 2013 student outcomes. President Brems followed up with his congratulations to the campuses for these outstanding numbers. Chair Bingham commented on the outstanding working being done around the system.

II.F Second Tier Tuition - VP Haines, VP Brinkerhoff & report from 4 Campus Presidents

Vice Pres. Haines made a report on second tier tuition. He was followed up by a short response from the DATC, DXATC, MATC, UBATC campus presidents.

II.G Legislative Audit Response – VP Brinkerhoff

Vice Pres. Brinkerhoff reviewed a response that had been drafted in regard to the “Performance Audit” that was conducted in 2013.

II.H Program Approvals - VP Haines

Vice Pres. Haines gave a short report on new programs approved by President Brems for MATC & DXATC.

Meeting Adjourned: 8:46 a.m.

Motion: Mike Madsen

Second: Steve Moore

Voting: Unanimous

DRAFT

The Utah College of Applied Technology (UCAT)
Special Executive Committee Meeting

DATE: 21 February 2014

TIME: 7:30 AM – 8:00 AM

LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard
Lehi, UT 84043

(Anchor location for telephone conference access)

MINUTES

Executive Committee Present

Tom Bingham, Chair – TATC*
Michael Madsen, Vice Chair – BATC*
Michael Jensen – DATC *
Ron Larsen – DXATC*
Jim Evans – MATC*
Steven Moore – OWATC*
Don Roberts – SWATC*
Mark Dennis- UBATC*

Excused

(None – all present)

UCAT Administration

Robert Brems – President
Tyler Brinkerhoff – VP, Administrative Services
Jared Haines – VP, Instruction and Student Services
Jordan Rushton – Director of Public Relations and
Executive Assistant to the President

Others Present

Richard Maughan – BATC, Campus President*
Mike Bouwhuis – DATC, Campus President*
Clay Christensen – MATC, Campus Vice President
Collette Mercier – OWATC, Campus President*
Scott Snelson – TATC, Campus President*
Dana Miller – SWATC, Campus President*
Dave Woolstenhulme –UBATC, Campus President*

*Attended via telephone conference call

Introduction

Call to Order

Meeting was called to order at 7:34 a.m.

I. Action Items

I.A Consideration of adjustments to FY-2015 Budget Priorities for Legislature (pres. Brems)

President Brems gives quick explanation of issues, budget priorities 2.a(Campus Capacity) and 2.b(Equity) have been switched by the legislative Higher Education Appropriations Committee.

Chair Bingham asked the Executive Committee to consider whether or not to formally change the UCAT budget request. Chair Bingham stated that he is not sure it is wise to capitulate to the requests of some members of the HEAC.

Multiple Trustees voiced concern about changing our priorities this late in the game.

A motion was made to keep the FY2015 budget priorities intact without any change.

Motion: Mark Dennis

Second: Steve Moore

Voting: Unanimous

Meeting Adjourned: 8:33 a.m.

Motion: Jim Evens

Second: Don Roberts

Voting: Unanimous

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